

L lifelong learning
U understanding the needs of everyone
D developing ourselves to reach our full potential
W working together
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Ludworth Primary School

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Website: ludworthprimaryschool.co.uk

Executive Headteacher: Mrs J Sones

20th September 2023

Dear Parents and Carers,

Welcome Back Newsletter

It's just over two weeks since the children returned to school following our summer break, and we seem to be getting back into the swing of things!

Thank you so much for your understanding during Miss Iveson's absence from the school office at the start of term. You were all very patient and kind when I was trying very hard to run the office as well as doing my usual job as head teacher. A big thank you to Mrs Pinkowski who is the secretary at our Federation partner school, Ferryhill Station, as she helped us out enormously! We are very happy that Miss Iveson is now back in the school office.

Here are a few messages for the start of the year:

Staffing

Mrs Robinson, Class 2 teacher, is currently absent from school. We are delighted to welcome Miss Rowbotham, who will cover Class 2 until Mrs Robinson returns. We are also delighted to welcome Miss Carter, who will be working in our Early Years department.

Communication

I know we had difficulties with communication last year due to changing to Arbor. I wrote to you in the summer term explaining our different methods of communication for different purposes:

- All short office communications will be through the Arbor App
- Longer office communications will be through email
- Class communications about children's daily learning and behaviour will be through Dojo – teachers are responsible for this, not office staff.
- Our school website continues to have all of the information you need, including holiday dates and training days:

Home - Ludworth Primary School

I hope you are now finding that our system is working well for you and that you are getting the information you need. Please let me know if this is not the case.

You should expect to be treated with politeness and respect by our school staff in all communications, and I expect that, in turn, our school staff are also always treated with politeness and respect.

Attendance

Please contact school before 9am if your child is going to be absent. You can leave a message on our answer machine. Please remember to leave a reason for absence. Any leave of absence in school term time must be applied for in advance. You can pick up a form from the school office, however, please be mindful that head teachers are unable to authorise holidays in term time unless there are special and unusual circumstances.

Good attendance is essential so that children can make progress in their learning and achieve the outcomes they deserve.



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Uniform

Please remember that school uniform is compulsory and must follow our school policy. A clear uniform list can be found on our website, here: [School Uniform - Ludworth Primary School](#). **We must insist on clothing that does not have any brands** other than our school badge, which itself is optional as children are more than welcome to wear plain, navy sweatshirts and cardigans. Last year, too many children were coming into school with Nike ticks or Adidas stripes, for example.

We also have a wealth of pre-loved uniform that any parent is welcome to browse and take items from. Please come into the school office to ask about this. If you have any donations for our pre-loved uniform rail, they will be gratefully accepted in our school office.

Dates for your Diary

School term dates and training days can be found on the school website here: [Calendar of Events - Ludworth Primary School](#)

Our Parent Consultation Evenings will be held during the week **beginning 16th October**. You will receive further communication about this in due course.

The Halloween Disco will be on 24th October. Further information will be sent out closer to the time.

We hope to organise a **Macmillan Coffee Morning** for 29th September – we'll keep you posted.

As ever, thank you for your ongoing support.

Yours sincerely,

Mrs J Sones

Executive Head Teacher

